

Annual Quality Assurance Report(AQAR)

Of



BRAHMANJHARILO MAHAVIDYALAYA(AIDED NON-GOVT.)

Brahmanjharilo, Raipur, Fulnakhara,Cuttack

Pin -754001

For the Year 2015-16

Submitted to

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL (NAAC)

An Autonomous Institution of the University Grant Commission

P.O.Box No-1075, Opp: NLSIU, Nagarbhavi, Bangalore-560072 India

The Annual Quality Assurance Report(AQAR) of the IQAC

All NAAC accredited institutions will submit an self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR period would be the Academic Year.

Part-A

AQAR for the year

2015-16

1.Details of the Institution

1.1 Name of the Institution

Brahmanjharilo Mahavidyalaya

1.2 Address Line 1

At-Brahmanjharilo, Po--Raipur,
Dist-Cuttack

Address Line 2

At-Brahmanjharilo, Po--Raipur,
Dist-Cuttack

City/Town

Cuttack

State

Odisha

Pin Code

754001

Institute e-mail adress

brahmanjharilo.college@gmail.com

Contact Nos.

0671-2856760

Name of the Head of the Institution :

Mrs Anu Mishra

AQAR OF Brahmanjharilo Mahavidyalaya(Non-Govt.) for 2015-16

Tel No. with STD Code:

Mobile

Name of the IQAC Co-ordinator :

Mobile :

AQAR of Brahmanjharilo Mahavidyalaya (Non- Govt.) for 2015-16

IQAC e-mail address:

brahmanjharilo.college@gmail.com

1.3 NAAC Track ID(For ex. MHCOGN 18879)

1.4 NAAC Executive Committee No.& Date :

(For Example EC/32/A & A/143 dated-

This EC no. is available in the right corner-bottom
of your institution's Accreditation Certificate)

1.5 Website address:

Web link of the AQAR :

1.6 Accreditation Details

Sl No	Cycle Grade	Grader	CGPA	Year of Accreditation	Validity period
1	1st cycle	B +	2.11	2015	5 Years

1.7 Date of Establishment of IQAC : DD/MM/YY

1.8.2013

1.8 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(e.g. AICTE,BCI,MCI,PCI,NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid Totally Self-financing

1.9 Type of Faculty/Programme

Arts Science Commerce Law PEI (PhysEdu)

TEI(Edu) Engineering Health Sc Management

Others (Specify)

1.10 Name of the Affiliating University(for the Colleges)

1.11 Special status conferred by Central/State Government-- UGC/CSIR/DST/DBT/ICMR etc

No

Autonomy by State/Central Govt./University

2. IQAC Composition and Activities

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and
community representatives

2.7 No. of Employers/Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders Faculty

Non -Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year ? Yes No

If yes, mention the amount

2.13 Seminars and Conferences(Only quality related)

(i) No. of Seminars/Conferences/Workshops/Symposia organized by the IQAC

Total Nos. International Normal State Institution level

(ii) Themes

1. WOMEN EMPOWERMENT
2. RELEVANCE OF GANDHIAN PHILOSOPHY IN THE MODERN ERA
3. QUALITY TEACHING AND LEARNING IN DIGITAL AGE
4. MENTOR-MENTEE INTERACTION

2.14 Significant Activities and contributions made by IQAC

1. **The Principal & HODs have supervised the classes and interacted with students for feedback on quality teaching.**
2. **One-to-one doubt clearing and group discussion were encouraged for clarity in understanding the subject matter.**
3. **Monthly class tests were conducted with marks to students.**
4. Notice at regular intervals were circulated in students notice boards for the students falling shortage of attendance.
5. **Departmental seminars are being held regularly.**
6. **Students are asked to develop their participation in extra activities to develop their personality.**

AQAR of Brahmanjharilo Mahavidyalaya (Non- Govt.) for 2015-16

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year.

Plan of Action	Achievements
<p>1. Supervision of classes by principal/HoDs, 2. Improving attendance of students, 3. Doubt clearing classes were held for clarity in understanding the subject matter 4. Departmental seminars are being held regularly. 5. Group discussion on topic covered in class. 6. Regular holding of career counselling classes. 7. Holding regular departmental seminars.</p>	<p>Achieved</p>

2.16 Whether the AQAR was placed in statutory body

Yes

No

Management

Syndicate

Any other body

Provide the details of the action taken

Part -B

CRITERION-I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of Programmes added during the year	Number of self-financing Programmes	Number of value added/Career oriented Programmes
PhD				
PG				
UG	3	0	0	0
PG				
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	3	0	0	0
Interdisciplinary				
Innovative				

AQAR of Brahmanjharilo Mahavidyalaya (Non- Govt.) for 2015-16

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option/Open option

(ii) Pattern of programmes :

Pattern	Number of programmes			
Semester				
Trimester				
Annual	9			

1.3 Feedback from stakeholders *Almni

Parents

Students

Mode of feedback :

On line

Manual

Co-operating schools(for PEI)

CBCS

1.4. Whether there is any revision/update of relation or syllabi, if yes, mention their salient aspects

1.5. Any new Department/Centre introduced during the year.

if yes, give details

Criterion -II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
35	29	6	0	

2.2 No. of permanent faculty with Ph.D

2.3 No. of faculty positions Recruited (R) and vacant (V) during the year

Asst. Professors		Associate Professors		Professors		other s	Total
R	V	R	V	R	V		
0	0	0	1	0	0	0	0

2.4 No. of Guest and Visiting faculty and Temporary faculty

2.5 Faculty participation in conferences and symposia :

No. of Faculty	International level	National level	State level
Attended	0	0	0
Papers	0	0	0
Resource persons	0	0	0

2.6 Innovative processes adopted by the institution in Teaching and Learning :

Department seminars are organised regularly and students are encouraged to participate in deliberations. This practice helps the students to have learning clarity, to increase their presentation style and confidence. It reduces the gap between students and teachers and creates better teaching-learning atmosphere.

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/Evaluation Reforms initiated by the Institution(for example : Open Book Examination , Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

No

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of percentage of attendance of students

No	No	No
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2.10 Average percentage of attendance of students

75%

2.11 Course/Programme wise distribution of pass percentage :

Title of the programme	Total no. of students appeared	DIVISION				
		Distinction %	I %	II%	III %	Pass %
B.A	101		20%	50%		69%
B.SC	48					40%
B.COM	30		7.10%	57%		64%
BCA						
BBA						

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

The members of the IQAC team are in constant touch with HoDs, Faculty and students to ensure that the action suggested by it are implemented properly.

2.13 Initiatives undertaken towards faculty development

Faculty/Staff Development Programmes	Number of faculty benefitted
Refresher courses	0
UGC -Faculty Improvement Programme	0
DRD programmes	0
Orientation programmes	0
Faculty exchange programme	0
Staff training conducted by the university	0
Staff training conducted by other institutions	0
Summer/Winter schools, workshops, etc	0
Others	0

2.14 Details of Administrative and Technical staff

Category		Number of permanent employees	Number of Vacant Positions	Number of permanent position filled during the year	Number of positions filled temporarily
Administrative Staff		24	x	x	x
Technical Staff		6	x	x	x

Criterion-III

3 **Research, Consultancy and Extension**

3.1 Initiatives of the IQAC in Sensitizing /Prompting Research Climate in the institution

The IQAC has not only encouraged the regular faculty to apply for Minor Research Projects for conducting research in their respective field of specialization, but also going for PHD works.

3.2 Details regarding major projects

	Completed	Ongoing	sanctioned	Submitted
Number	NIL	NIL	NIL	NIL
Quality in Rs. Lakhs	NIL	NIL	NIL	NIL

3.3 Detail regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL	NIL	NIL	NIL
Outlay in Rs.Lakhs	NIL	NIL	NIL	NIL

Details on research publications

3.4	International	National	Others
Peer Review Journals	NIL	NIL	NIL
Non-Peer Review Journals	NIL	NIL	NIL
e- Journals	NIL	NIL	NIL
Conference proceedings	NIL	NIL	NIL

3.5 Details on Impact factor of publications :

Range Average h.index No. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the project	Duration year	Name of the funding Agenct	Total grant sanctioned	Received
Major projects	NIL	NIL	NIL	NIL
Minor projects	NIL	NIL	NIL	NIL
Interdisciplinary projects	NIL	NIL	NIL	NIL
Industry sponsored	NIL	N	NIL	NIL

Nature of the project	Duration year	Name of the funding Agenct	Total grant sanctioned	Received
Projects sponsored by the University / College	NIL	NIL	NIL	NIL
Students research projects	NIL	NIL	NIL	NIL
(other than compulsory by the University	NIL	NIL	NIL	NIL
Any other(Specify)	NIL	NIL	NIL	NIL
Total-				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP	XX	CAS	XX	DST-FIST	XX
DPE	XX			DBT Scheme/fund	XX

3.9 For College

Autonomy	XX	CPE	XX	DBT Star Scheme	XX
INSPIRE	XX	CE	XX	Any Other (specify)	XX

3.10 Revenue generated through consultancy

		0			
Level	International	National	State	University	College
Number	XX	XX	XX	XX	1
organized by the Institution					Central ground water commission

3.11 No. of conferences

organized by the Institution

3.12 No. of faculty served as experts, chairpersons or resource persons

1

3.13 No. of collaborations

International

0

National

0

Any other

0

3.14 No. of linkages created during this year

0

3.15 Total budget for research for current year in lakhs :

0

From Funding agency

0

Management of University/College

0

Total

0

Type of Patent		Number
	Applied	0
	Granted	0
National	Applied	0
International	Granted	0
Commercial	Applied	0
	Granted	0

3.16 No. of patents received this year

3.17 No. of research awards/recognitions received by faculty and research fellows

Total	International	National	State	University	Dist	College
0	0	0	0	0	0	0

3.18 No. of faculty from the Institution who are Ph.D Guides and students registered under them

1
1

3.19 No. of Ph.D awarded by faculty from the Institution

0

3.20 No. of research scholars receiving the Fellowships(Newly enrolled+ existing ones)

JRF

xx

SRF

xx

Project fellows

xx

3.21 No. of students participated in NSS events :

University level

xx

state level

xx

National level

xx

International level

xx

3.22 No. of students participated in NCC events:

University level

xx

state level

xx

	National level	<input type="text" value="xx"/>	International level	<input type="text" value="xx"/>
3.23 No. of Awards won in NSS	University level	<input type="text" value="xx"/>	state level	<input type="text" value="xx"/>
	National level	<input type="text" value="xx"/>	International level	<input type="text" value="xx"/>
3.24 No. of Awards won in NCC	University level	<input type="text" value="xx"/>	state level	<input type="text" value="xx"/>
	National level	<input type="text" value="xx"/>	International level	<input type="text" value="xx"/>
3.25 No. of Extension activities organized				
	University forum	<input type="text" value="xx"/>	College forum	<input type="text" value="7"/>
	NCC	<input type="text" value="xx"/>	NSS	<input type="text" value="7"/>
			Any other	<input type="text" value="Green club"/>
				<input type="text" value="Red-cross-"/>

1

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Swachha Bharat Abhiyan
 Blood Donation camp
 Road Safety Week
 Girl Child Education Awareness Camping

Fast aid Training
 Awareness camp on Environment Protection
 Self defence for girls students
 Health Check up
 Active Citizenship

Criterion-IV

4 Infrastructure and learning Resources

4.1 Detail of increase in infrastructure facilities

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	5.19 Acres			5.19 Acres
Class rooms	13			13
Laboratories	4			4
Seminar Halls	1			1
No. of important equipments purchased (≥ 1-0) during the current year	xx	xx	xx	xx

Value of the equipment purchased during the year(Rs. In Lakhs)	xx	xx	xx	xx
Others(canteen)	1			1

4.2 Computerization of administration and library

The administration and accounts departments are computerised. Steps are being taken for automation of the library which are expected to be completed shortly.

4.3 Library services :

	Existing		Newly added		Total	
	No	Value	No.	Value	No	Value
Text Books	6050	889720	515	100400	6569	990120
Reference books	3517	503400	78	18661	3595	522061
e-Books						
Magazines & periodicals	520	18200	77	3310	597	21510
e-Journals						
Digital Database						
CD & Video						
Others(specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Department	Others	
Existing	18	1	5	2	1	3	0	0	
Added									
Total	18	1	5	2	1	3	0	0	

4.5 Computer, Internet access, training to teachers and students and any other programme for upgradation(Networking, e-Governance etc.)

In order to cater to the requirement of the government and other allied agencies, steps have been taken for up gradation of teahnology. All the computers in the administrative block are connected with broad band internet facility. A number of administrative and finance activities of the college like PIMS, IFMS, HRMA, e-space view, SAMS, e- despatch, AISHE(UGC), PRERANA, Medhabruti are performed online. The regular teachers and group B staff have also attended training to increase their acquittance with computer.

4.6 Amount spent on maintenance in lakhs :

i) ICT

ii) Campus Infrastructure and facilities

iii) Equipments

iv) Others

Total:

Criterion-V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

For enchancing awareness of students , career counselling, doubt clearing Classes, Health Check -up, Yoga classes are made , Notices are published in notice board and announcement is made in the class rooms.

5.2 Efforts made by the institution for tracking the progression

The students' performance are evaluated through internal examination at college level, during seminar participation, group discussion and one to one doubt clearing session of students.

5.3 (a) Total Number of students

1119

(b) No. of students outside the state

0

(c) No. of international students

0

	No	%
Men	xx	xx

	No	%
Women	xx	xx

Women

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
840	169	1			1010	932	187	0			1119

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

The college organizes regularly career counselling for helping the students to appear competitive examinations successfully.

No. of students beneficiaries

xx

5.5 No. of students qualified in the examinations

NET

xx

SET/SLET

xx

GATE

xx

CAT

xx

IAS/IPS etc

xx

State PSC

xx

UPSC

xx

others

xx

5.6 Details of student counselling and career guidance

The Career counselling are regularly conducted to help the students to face job interviews. Information about various job opportunities are

displayed in the notice boards and announced in career counselling classes. At times, professional and experts are also invited to address the students for career guidance

No. of students benefitted

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations visited	Number of students Participated	Number of Students Placed	Number of Students Placed
0	0	0	0

5.8 Details of gender sensitization programmes

The college has separate common room and toilets for girls. They are asked to sit in the front benches in class rooms and to move in groups when outside the class rooms. They are also imparted self-defence training at Govt. cost for Self protection.

5.9 **Students Activities**

5.9.1 No. Of students participated in Sports, Games and other events

State/University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals/awards won by students in Sports, Games and other events

Sports State/ University level National level International level

Cultural: State/ University level National level International level

5.10. **Scholarships and Financial Support**

	Number of students	Amount
Financial support from institution	xx	xx
Financial support from Govt.	107	512854
Financial support from other sources	xx	xx
Number of students who received international/National recognitions	xx	xx

5.11 Student organised/initiatives

Fairs	State/ University level	xx	National level	xx	International level	xx
Exhibition	State/ University level	xx	National level	xx	International level	xx

5.12 No. of social initiatives undertaken by the students

1

5.13 Major grievances of students(if any) redressed :

i) Shortage of teachers-Partially redressed

iii)Demand for auditorium-Not redressed

iv)Demand for Hi-speed broad band connection and wi-fi-

v) Demand for more library books- paritally redressed

viii) Deployment of security guard-

Redressed

Not redressed

Criterion-VI

6 Governance, Leadership and Management

6.1 State the vision and Mission of the institution

6.2 To establish brahmanjharilo Mahavidyalaya as a model institution that gives maximum academic freedom equal opportunities and access to learning to all its students irrespective of gender, caste , creed and religion. To strengthen faculty position by up gradation of their academic skill , facilitating research activities and faculty development programme. To socially empower the student through value add on education , sports and extension activities through holistic development of the students make them able to contribute towards nation building. To make our students good citizen of the country and above all good human being.

To follow a transparent admission policy to give social justice to the deserving candidates. To provide a healthy learning environment to the students by providing maximum academic freedom. To empower girls students by providing compulsory training in the marsal act of the self defence. To acquaint the student with the technological development and make them computer savvy to maintain balancing students teachers ratio. To socially empower the students through extension services like YRC and NSS . To poster human values in the students to make them to human beings.

6.3 Quality improvement strategies adopted by the institution for each fo the following

6.3.1 Curriculum Development

It only follows the curriculum framed by the Utkal University.

6.3.2 Teaching and learning

Class room practice of teaching and learning basically followed, besides, seminars, group discussions, remedial classes are also conducted for teaching and learning

6.3.3 Examination and Evaluation

Monthly Test are held not only to access the students but also acquaint then with the University pattern of question.

6.3.4 Research and Development

Under one faculty of the college one research scollar is doing research

6.3.5 Library, ICT and physical infrastructure/instrumentation

a. Steps have been taken to complete the library automation shortly.

6.3.6 Human Resource Management

The staff members are assigned duties on the basis of their skills and capabilities. At the end of each academic year the management committee reviews the existing positions and identifies personnel for various teaching and non-teaching position.

6.3.7 Faculty and Staff recruitment

The faculties, however are recruited by the college. Advertisement is made for inviting application from qualified candidates, selection panel consists of the president, Principal HoD of concerned department and subject expert. Select the suitable candidates.

6.3.8 Industry Interaction/Collaboration

There is no collaboration with any industry.

6.13.9 Admission of Students

Admission into UG courses are done by e-admission through SAMS (student academic management system a portal of the Govt. of Odisha).

6.4. Welfare schemes for

Teaching	GIS, Pension, PF, Gratuity			
Non teaching	GIS, PF, Gratuity, Pension			
Students	Social Service Guide(SSG)			

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes No

6.7 Does the **University**/Autonomous College declares results within 30 days ?
For UG Programmes Yes No

For PG Programmes Yes No

6.8 What efforts are made by the University/ Autonomous College for Examination Reforms?

6.9

6.10 Activities and support from the Alumni Association

The alumni Association has express concern over shortage of staff and used to meet the students to know their problems and try to solve the problems through HoDs and principal students to know their problems and try to solve the problems through HoDs and Principal

6.11 Activities and support form the parent-Teacher Association

6.12 Development programmes for support staff

6.13 Initiatives taken by the institution to make the campus eco-friendly

The college is situated in a naturally eco-friendly campus. The students are asked to protect the plant and keep the environment clean.

Criterion-VII

7 Innovations and Best Practices

7.1 Innovation introduced during this academic year which have created a positive impact on the function

1.Student-expert interaction, group discussion

Provide the Action Taken Report(ATR) based on the plan of action decided

7.2 upon at the beginning of the year.

The staff council(Principal, HoDs and IQAC team) conducted a meeting to review the proposed annual for the previous year, HoDs presented the department annual plan for he academic year 2015-16.

7.3 Give two Best Practices of the institution (please see the format in the NAAC self-study manuals)

BEST PRACTICE-1

1. Language partnership programme for enhancement of communication in English initiated to help first year students those are lack of competency in English.
- 2.Remedial classes for the slow-learners
- 3.Value education, capacity building, rural enrichment and gender studies to all UG students

BEST PRACTICE-II

1. Environmental studies-A Compulsory Course for all students
2. Green and clean campus

7.4

Contribution to environmental awareness/protection

The college is situated in a pollution free environment, full of natural habitations.
The student or the staff do their best to make it better by their individual efforts.

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add.(for example SWOT Analysis)

STRENGTHS

1. Campus-a. Co- educational institution with good strength of girl students due to secured atmosphere inside the campus.
b. Well connected with Cuttack and Bhubaneswar that opens many opportunities for students.
c. Increasing no of students every year by 10-15%.
2. Qualified faculty committed to student welfare.
- 3..Strong commitment to community service, social justice, empowerment of women.

WEAKNESS

1. Paucity of funds for better development of the institution.
- 2.Lack of ICT based teaching -learning mechanism and also lack of Auditorium.
- 3.Science teaching and laboratory facilities are poor.
4. Initiative and efforts on research activities and achievements are limited.

OPPORTUNITIES

1. Community engagement in upliftment of the rural population.
2. Opening some new subjects suitable for students having rural background.
- 3.Institute can offer more applied type of courses in Commerce and Science streams too.
4. Institute can offer short term skill based vocational and professional courses.

Challenges

1. To fill up retired and resignation vacancy.
- 2.Focus on holistic development of students
- 3.To find employ ability in atraditional courses offered by the insitute.

8 Plans of institution for next year

- 1.Introduction of Choice Based Credit System
- 2.Motivating the teaching staff to publish research papers in reputed journals and publish books
- 3.Attempts will be taken to organise National and State level Seminars
- 4.Attempts will be taken to procure more number of Minor Research Projects from UGC.
- 5.Library facilities will be enhanced.
- 6.Sports facilities both outdoor and indoor games shall be enlarged.

Gyana ranjan Das
Reader in Economics
21.1.17

Name- Gyana Ranjan Das, Reader in Economics
Signatuare of the Coordinator, IQAC

Anu Mishra
21.1.17
Principal
Brahman Jharilo Mohavidyalaya

Name Anu Mishra, Principal
Signature of the Chairperson, IQAC